

Presbyterian Camps

Primary Job Description For Seasonal Employment

Title: Camp Counselor (Kema, Gray, West Woods)

General Responsibilities:

To perform all duties in the spirit of the shared mission purpose of the Presbytery, its leaders, staff, and volunteers. Assume general responsibility for a specific group of children (cabin) during the entirety of their stay at camp. Oversee all aspects of the camper's day and facilitate their participation in camp-related programs.

Specific Responsibilities:

1. Participate in overall camp staff training.
2. Guide cabin or unit groups and individual campers in all camp-related, daily activities and programs.
3. Monitor compliance with camp and ACA standards in the cabin unit and the camp at large. Report any compliance issues to the proper authority (Camp Director, Program Coordinator, Food Services Supervisor, or Maintenance Unit Leader).
4. Carry out procedures for camper safety and health. Monitor special diet needs and other special camper requests that have been properly logged with the camp.
5. Act as first contact for camper-related issues within the unit or cabin. If unable to resolve the issue contact the Team Leader, Program Coordinator and then the Director.
6. With the Team Leader and Program Coordinator develop daily schedule for campers insuring compliance with camp and ACA standards regarding camper scheduling.
7. Assist or lead program-related programs when requested to do so and upon having received proper, documented training for the same.
8. Other duties as assigned including assisting in the transport of food to remote sites, camp maintenance and housekeeping.

Required Skills and Experience:

- Eighteen years of age or older
- Will be required to be Red Cross certified for CPR (adults/children) and First Aid Basics
- Previous employment as a camp counselor or closely related experience being directly responsible for the safety and welfare of school age children
- Enthusiasm, sense of humor, patience, and self-control
- Ability to work well with children, youth, adults
- Ability to accept supervision
- Ability to work and live together with other staff in camp
- Acknowledgement of and willingness to serve in a Christian organization

Physical Demands

The position requires the visual, physical and mental ability to complete all tasks listed above. Have auditory ability to respond appropriately to hazards and any camper concerns. Incumbent must be able to work a flexible work schedule with hours varying in time, day, and duration during the camping season. The position requires stooping, standing, climbing, walking, hiking, kneeling, crouching, and at times, the lifting/moving of items up to 60 lbs.